



City of Varnell
Council Meeting Minutes
January 16, 2024

Members Present: Mayor Tom Dickson, Bill Caylor Mayor Pro Tem,
Bob Roche, Sandy Pangle
Absent: Sarah Harrison, Howard Kash
City Administrator: Mike Brown
City Clerk: Kai Clayton

Executive Duties

The Mayor and Council meeting was called to order at 6:01 pm and a quorum was confirmed by Mayor Dickson. The invocation was given by Rev. Steve French and the pledge was led by his son.

Consent Agenda

A motion was made for the approval of the agenda, the minutes from December 19th, 2023, and the December 2023 financial reports. The motion was made by Councilman Caylor, seconded by Councilman Pangle, and carried unanimously.

New Business

Councilman Pangle presented the Public Safety updates for the month of December 2023.

There was a discussion regarding adopting the process the City of Dalton used for gathering Requests for Proposals for some appointed positions. A motion was made by Councilman Roche to open the next appointment terms to RFP's; the motion was not seconded at this time.

A motion was made by Councilman Roche and seconded by Councilman Caylor to move to Executive Session. Following that session, Councilman Caylor made a motion for the re-appointment of city officials. This motion was seconded by Councilman Pangle and passed 2-1 with Councilman Roche dissenting.

Council Committee assignments for 2024 were reviewed, with no questions arising.

Councilman Roche made a motion to adopt a change to the Unified Zoning Ordinance specifically relating to the Urban Planned Unit Development District (U-PUD). The motion was seconded by Councilman Pangle and passed with a 3-0 vote.

There was a review of ordinance 18-01 regarding Rules of Order, Ethical Conduct and Decorum for Mayor and Council Meetings. No changes were made.

No Alcohol Licenses were approved at this time. VPD was asked to visit each remaining location as a reminder to complete the application process no later than 1/30/2024.

A motion was made by Councilman Roche to approve a \$9,946.00 budget amendment for sewer expense. The motion was seconded by Councilman Caylor and passed unanimously.

There was discussion held regarding the proposed park development, including a flexible outdoor seating area and moveable tables for the Pavilion. A motion was made by Councilman Pangle to move forward on the project with an Architect; the motion was seconded by Councilman Caylor and passed 3-0.

Public Comment

There was no public comment at this time.

Adjournment

There being no further business, a motion for adjournment was made by Councilman Pangle, seconded by Councilman Caylor, and carried unanimously with a 3-0 vote. The meeting was adjourned at 7:05 p.m.

Respectfully submitted by
Kai Clayton
City Clerk